

1. Scope of Application

This document specifies guidance in the operation of accreditation scheme which Korea Accreditation Board(hereafter referred to as “KAB”) and accredited CBs(hereafter referred to as “CBs”) shall follow. Particular, the intent of this document is to provide guidance on use of accreditation mark, and this document applies to all accredited CBs impartially, together with the KAB accreditation criteria. The applied scope of this document is as follows..

Applies to	
◎	ISO 9000 CB
◎	ISO 14000 CB
◎	QS-9000 CB
◎	TL 9000 CB
◎	Other CBs accredited by KAB
◎	Management System TB

2. KAB Advisory

2.1 Types of the accreditation marks

2.1.1 Accreditation mark under the QMS CB Accreditation Criteria (KAB-R-01), QS-9000 CB Accreditation Criteria (KAB-R-02), TL 9000 CB Accreditation Criteria (KAB-R-03), and OHSMS CB Accreditation Criteria (KAB-R-13) is indicated at the Figure 1.

2.1.2 Accreditation mark under the EMS CB Accreditation Criteria (KAB-R-10) is indicated at the Figure 2.



<Figure 1>



<Figure 2>

2.2 Use of the Accreditation mark

CB/TB shall establish the procedure for, and control the use of the accreditation mark and its mark (CB/TB's mark hereinafter).

2.2.1 Use of the Accreditation mark and Restriction of Certification Promotion

- (1) The accreditation mark may be enlarged or reduced but have a minimum size of 10mm.
- (2) The accreditation mark shall be normally printed in the color as shown at the above Figures and may be reproduced in black and white when inevitable.
- (3) The accreditation mark shall not appear alone and may be used within the accredited scopes and the term of validity. Upon withdrawal or reduction of the scopes, CB shall cease to display the accreditation mark for the scopes concerned.
- (4) CB shall include the accreditation mark on its accredited certificates in the fields of QMS, EMS, and OHSMS, with the following words to prevent the confusion of meaning.

① QMS certificate



“**KAB** is the accreditation mark indicating that the certification body has been accredited by the KAB for granting certification to organizations to the ISO 9001 (Accreditation number:KAB-QC-XX).”



“**KAB** is the accreditation mark indicating that the certification body has been accredited by the KAB for granting certification to organizations to the QS-9000 (Accreditation number:KAB-QS-XX).”



“**KAB** is the accreditation mark indicating that the certification body has been accredited by the KAB for granting certification to organizations to the TL 9000 (Accreditation number:KAB-TL-XX).”

② EMS Certificate



“ is the accreditation mark indicating that the certification body has been accredited by the KAB for granting certification to organizations to the ISO 14001 (Accreditation number:KAB-EC-XX).”

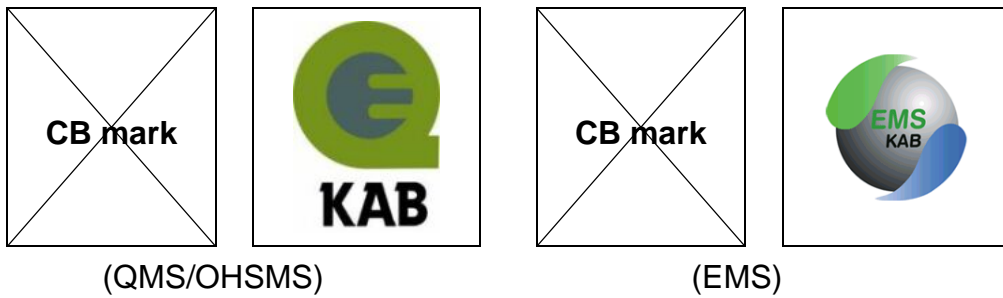
③ OHSMS Certificates



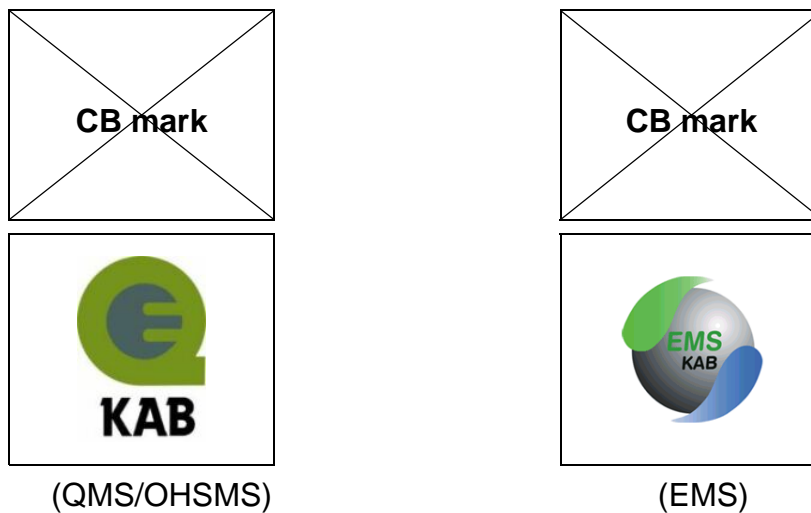
“ **KAB** is the accreditation mark indicating that the certification body has been accredited by the KAB for granting certification to organizations to the K-OHSMS 18001 (Accreditation number:KAB-OC-XX).”

(5) The accreditation mark shall be used alongside with the CB’s mark as indicated to prevent confusion of the two marks:

① bilateral symmetry type



② up-down symmetry type



Use of accreditation mark

KAB-A-06

(6) The accreditation mark may be displayed on larger boxes used for transportation of products but shall not be displayed on a product or individual package. For details are as follows:

① Possible use of accreditation mark

- On larger boxes for products: over-package for safety of product or transportation of products
- On advertisement or publicity materials: name plate of certified organization, business card, training materials of CBs/TBs, stationery, brochure, document, invoice, certification certificate and certificate of completion.

② Restrictions on the use of accreditation mark

- On product or individual package: a minimum item for transportation and individual package which cannot be distributed with the product alone such as cigarette pack, canned goods or beverages.
- On samples traded or statement of conformity of products
- On flags, building or vehicles

2.2.2 Restriction and Promotion of Certification Mark

- (1) Certified organization may promote its certification by displaying the accreditation mark, name of CB, certification standard, certification number on the document, invoice, advertisements
- (2) Certified organization shall not use the accreditation mark, name of CB, certification standard, certification number on its products, and in a way that may confuse the readers about the certification
- (3) CBs may use the accreditation mark on the their quality manual, procedures or instruction documents, training materials, certificates of completion to promote their accreditation..
- (4) CB shall notify the certified organizations that they can use the accreditation mark and promote they have been certified from the date of issuance of the certificate.
- (5) CB shall require the certified organizations to comply with the Guidelines on Indication and Advertisement of Awards and Certification according to the Article 3 of the Law on Monopoly Regulation and Fair Transaction and its Enforcement Decree.

Use of accreditation mark

KAB-A-06

- (6) The misuse of the accreditation mark may lead to the withdrawal of certification. CB shall take appropriate measures including corrective actions, withdrawal of the certificates and notifications for correction when it found that certified organizations misused the accreditation mark on their advertisements, catalogue etc.
- (7) When an organizations falsely claims certification and uses the accreditation mark, it shall be punished subject to the Attachment on the payment of penalty the Law on Monopoly Regulation and Fair Transaction and its Enforcement Decree, which shall be notified to the KAB. In addition, CB shall register its logos in the relevant regulatory authority for protection.

Use of MLA Words

In consistent with the objectives of IAF to facilitate world trade by working to remove technical barriers that may flow from demands for specific certification of management systems, products service, personnel and other programs of conformity assessment, KAB has joined the IAF MLA for QMS. KAB, as a member of IAF MLA, may authorize its accredited certification bodies to use IAF MLA mark and MLA words as bellows.

1. Use of IAF MLA Mark

1.1 IAF MLA Mark



1.2 Only those CBs accredited by KAB for ISO 9001 and ISO 14001 are allowed to use the IAF MLA mark.

1.3 CBs shall only use the IAF MLA mark in conjunction with KAB accreditation mark(hereinafter “combined mark”), and under no circumstances shall not use IAF MLA mark on its own.

1.4 Certified organizations shall not use the combined mark.

1.5 The combined mark may be used on accredited certificates, letterheads, quotation for work, advertisements or website, but shall not be used on or in conjunction with products.

1.6 CB shall not use the combined mark in a manner as to imply that IAF accepts responsibility for activities carried out under the scope of accreditation.

1.7 When IAF withdraws the right to use the IAF MLA mark from KAB, CBs shall stop use of the combined mark.

Use of accreditation mark

KAB-A-06

1.8 CB shall only use the combined mark together with accreditation number.



KAB

KAB-QC-XX



KAB-EC-XX

1.9 CB shall contract with KAB to use the combined mark.

2. MLA Words

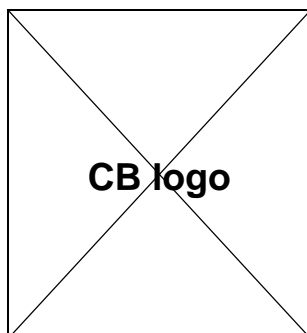
2.1 Only those CBs accredited by KAB for ISO 9001 and ISO 14001 are allowed to use the IAF MLA words.

2.2 CBs are allowed to use the MLA words in the accredited certificate.

2.3 When IAF withdraws the right to use the IAF MLA mark from KAB, CBs shall stop use of the combined mark.

2.4 Korean Version

(1) bilateral symmetry type (using acronym)

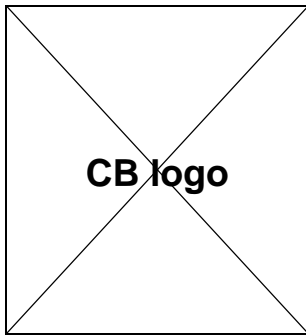


QMS에 대한 IAF
MLA 가입
인정기관에 의한
인정



Use of accreditation mark

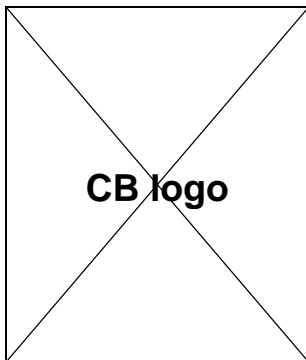
KAB-A-06



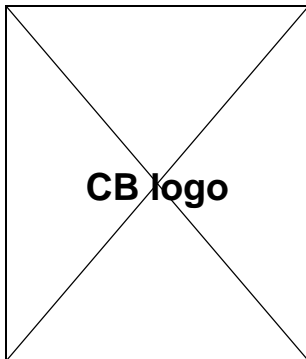
EMS에 대한 IAF
MLA 가입
인정기관에 의한
인정



(2) bilateral symmetry type (by full words)



품질경영체제에 대한
국제인정기관협력기구의
국제다자간상호인정협정
가입 인정기관에 의한 의한
인정

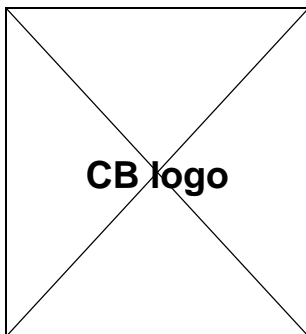


환경경영체제에 대한
국제인정기관협력기구의
국제다자간상호인정협정
가입 인정기관에 의한 의한
인정



2. 5 English version

(1) bilateral symmetry type(using acronym)

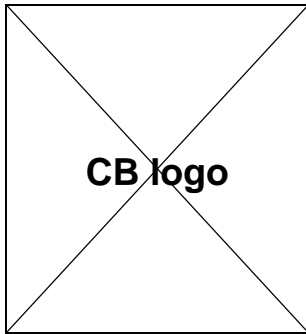


Accredited by
Member of the
IAF MLA for
QMS



Use of accreditation mark

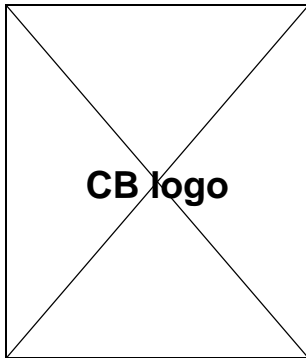
KAB-A-06



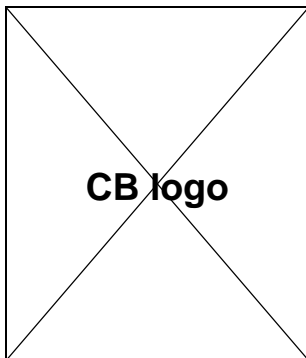
**Accredited by
Member of the
IAF MLA for
EMS**



(2) bilateral symmetry type(by full words)



**Accredited by Member of
the International
Accreditation Forum
Multilateral Recognition
Arrangement for Quality
Management Systems**



**Accredited by Member of
the International
Accreditation Forum
Multilateral Recognition
Arrangement for
Environmental
Management Systems**



Additional Clause

1. This document will be effective from 1 January 2006.